



## **Development Needs Assessment**

The purpose of the Development Needs Assessment (DNA) is twofold.

It is designed to:

- create the opportunity for you to assess your knowledge, skills and experience to date, within the context of your longer-term development aspirations
- help you work towards achieving these aspirations

It is important that you take the time to consider what you would like to get out of your DNA so that the process can be as helpful and productive as possible. It is worth taking the time to complete the DNA form, as it will help focus your thoughts and offers a useful starting point for discussion. All the information provided in your DNA is confidential.

Your DNA is an opportunity to look closely at your skills, the opportunities open to you and practical ways of moving your career forward, to enable you to both survive and thrive within the fast-moving and ever-changing film and media industry.

Your DNA may enable you to focus on what you have achieved to date, including any relevant qualifications, how well you know or understand the industry, the training and development you have undertaken and the experience you have acquired.

Your DNA gives you the chance to focus on your future by looking at your longer-term career plans and giving you practical advice and support.

**Individual Development Needs Analysis – Preliminary form**

<b>Name:</b>			
<b>Address:</b>			
<b>Tel no:</b>			
<b>Email:</b>			
<b>Knowledge:</b>		Include notes on how familiar you are with the industry and your future job opportunities in relation to the industry.	
<b>Skills:</b>	<b>Have</b>	<b>Develop</b>	Include the skills you have and that you would like to develop.
<b>Experience:</b>	<b>Have</b>	<b>Gain</b>	
<b>Career development aspirations:</b>			Include ideas regarding what you would like to be doing in the future, your ultimate aim and any timescales you would like to work to e.g. what you would like to be doing in say five years time.