

Call for Filmmaker: Lincolnshire

1. Introduction

EM Media, in partnership with East Midlands Regional Partnership Gifted & Talented Group are delivering one of the strands of the UK Film Council's moving image education initiative *Film: 21st Century Digital Literacy*. This is a pilot project and in the East Midlands the project is being delivered within a Formal Education setting. In each of the Local Authorities of Derbyshire, Derby City, Nottinghamshire, Leicester City, Leicestershire, Lincolnshire, Rutland and Northamptonshire three schools are clustered together to explore moving image critically, culturally and creatively.

Every school within the Local Authority clusters is known as a 'Cine Hub'. Children and teachers in this school, together with a filmmaker hosted at the school, will embark on filmmaking projects to achieve outcomes that impact areas of the curriculum. The teachers will receive initial training from the filmmakers; the children begin their projects after this training. The teachers and children will be using digital filmmaking equipment and working in a manner that mirrors industry as closely as possible.

2. The role of the filmmaker within the school

The filmmaker is crucial to the delivery of the project and success will depend upon the relationship between the filmmakers and the teachers and children at each Cine Hub school. The filmmaker, in negotiation with the host Cine Hub School, will deliver the project across a time frame agreed between the school, EM Media and the filmmaker. The filmmaker will deliver film production training leading to a completed piece of work which enables the children and teachers to learn about the process of filmmaking and editing, the various roles involved, and impact on their school curriculum objectives through their use of film.

The Cine Hubs in the Lincolnshire cluster are a mixture of Primary and Secondary schools engaging year 5, 6, 7 and 8 pupils in the project. Between 20 and 30 pupils per school will be engaging with the project, split into groups, again by negotiation between the school and the filmmaker.

A filmmaker or filmmaking company is sought to work with two schools in the Alford area of Lincolnshire.

2.2 Requirements of the filmmaker

The filmmaker is required to deliver two tasks at each school:

1. Deliver one day shoot and edit training to give the teachers a head start in the filmmaking process and to familiarise them with the technical kit.
2. Across an agreed timeframe between May and October 2010, deliver filmmaking training to and produce content with the teacher and children at the host schools.

Please note: there may be a requirement to use the filmmaker's own equipment within the Primary school.

The Filmmaker is expected to:

- Hold a current CRB disclosure or agree to undertake a CRB disclosure
- Hold an up to date CV
- Demonstrate experience of working with children and young people
- Be able to present a professional showreel that must include work with children and young people
- Hold suitable freelance tax status or be an employee of an organisation
- Have suitable public indemnity insurance in place
- Be up to date with filmmaking practice and technologies
- Be familiar with using iMovie and Final Cut Express
- Be able to deliver introductory training to teachers
- Deliver filmmaking instruction to and produce projects with children

- Be cognizant of the pressures of the school environment
- Be available to deliver the project in the timeframe presented below.

2.3 Timeframe

The filmmaker tasks must be delivered between May and October 2010. All activity is scheduled according to agreement between the school, EM Media and the filmmaker.

3. Contract

The filmmaker will be contracted to deliver two days teacher training and 24 days project delivery from which 20 of those days must be contact time at the schools. The remaining four days may be used to complete such tasks as tidying up edits, credit sequencing, compiling and producing DVDs or other such tasks as required by the project.

The filmmaker will be contracted by EM Media for the period of the project. Any further work undertaken on behalf of the host school must be agreed between the filmmaker and the school and is not subject to the requirements of this project.

4. Fee

The fee for the filmmaker is as follows:

Training day for teachers	£430
24 days project delivery	£5,160

The fee is fixed and includes travel and insurance, but is exclusive of VAT.

5. How to apply

Filmmakers are asked to submit the following in a pack to be considered for involvement in the project:

- A professional CV relevant to this project and including full contact details
- A professional DVD showreel that must include work produced with children and young people
- A current CRB disclosure to produce when requested – please do not send a copy, but have it ready to bring to a meeting.
- Professional references
- Confirmation of your availability during the timeframe detailed above

Please submit your pack by **12 noon on Monday 10 May 2010** to:

Antony Thomas
 Education & Film Heritage Executive
 EM Media
 Antenna Media Centre
 Beck Street
 Nottingham
 NG1 1EQ

Or email to antony.thomas@em-media.org.uk

5.1 Timetable

28 April 2010	Call for filmmakers issued
12 noon on 10 May 2010	Deadline for Call
11 May 2010	Selected filmmakers contacted
14 May 2010 2pm–5pm	Filmmakers meeting at EM Media

Please note that if you have not heard from EM Media by the 12th May 2010 you have on this occasion been unsuccessful, but your details will remain on file for future opportunities.

6. Filmmaker selection

Contracts will be awarded to individuals or companies deemed artistically, technically and personally suited to the needs of the participating schools. The weighting assigned across the criteria, relative to its deemed value in evaluation, is shown.

	Weighting
Artistic and technical competence	25%
Experience of projects with children and YP	25%
Experience of delivering training	25%
Understanding of the school environment	20%
Quality of the pack submitted	5%

6.1 Additional Information

Questions related to this Call can be submitted to antony.thomas@em-media.org.uk or by telephoning 07790 332895

6.2 Right to Cancel or Vary the Process

EM Media reserves the right to cancel this Call process at any stage and without giving reasons. In this event EM Media will not be responsible for any Filmmaker costs incurred.

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